

Princeton Public Library  
Regular Meeting of the Board of Trustees  
April 19, 2023  
Matson Meeting Room and Zoom

President Carolyn Schafer convened the meeting at 7:00 p.m. Roll call attendance:

	<b>Present</b>
Jennifer Alter	
Mike Bettasso	
Tony Bonucci	X
Jan English	X
Drew Russell	X
Carolyn Schafer	X
Lauren Smith	
Lani Swinford	X
Jerry Thompson	X

Also in attendance: Library Director Julie Wayland, Recording Secretary Marcie Jagers, Friends of the Library President Karen Towns

2. Agenda Adoption

No changes

3. Public Participation

4. Minutes of the March 15, 2023, regular meeting were approved with no changes.

5. Treasurer's Report

Carolyn reviewed some income and expenses as compared to budget. We are 11 months through the fiscal year. Expenses are over budget around \$11,000 and income is \$23,000 over.

Carolyn explained how two CDs were cashed in early to take advantage of a 4.04% interest rate available at Central Bank. Discussion ensued. Any questions can be emailed to Julie.

**6. MOTION 23-013** Drew made a motion to approve payment of bills for March 30 in the amount of \$11,337.38 and April 15 in the amount of \$6,317.25, for a grand total of \$17,654.63. Jan seconded the motion, roll call vote:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
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Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Drew Russell	X		
Carolyn Schafer	X		
Lauren Smith			
Lani Swinford	X		
Jerry Thompson	X		

## 7. President's Report

Carolyn reported Elise is working on the donor wall. Carolyn will check in with Elise to confirm she has all the necessary measurements.

Carolyn commented that the article Julie included in the board packets about book bans in a polarized age is an important read. Discussion ensued.

Jerry commented on how he appreciated the trans book display at the library. Discussion ensued. Julie will share these comments with the staff.

## 8. Committee Reports.

Building and Grounds. Jan noted they did not meet but have the following updates:

- lawn care is secured with the same service and same pricing as last year.
- The Garden Governess, Jane Morris, is secured for another year of garden maintenance with a slight increase in price.
- Jan will follow up on furniture reupholstering in youth services.
- The parking lot banners were torn in recent windstorms. Discussion ensued regarding ideas for replacements. Jan stated she is happy to donate toward this expense.
- Julie will call the city to request they get the torn banners taken down.
- There was a big pothole at the east entrance of our parking lot. Jan called Quint at the street department and the next day they were working on it.

## 9. Director's Report. Julie reviewed her report with the following notes or additions:

- Lisa Shield's father died. We sent some flowers. Julie shared a thank you note from Lisa.
- Director's University was awesome. She included the itinerary in the packet to share what was reviewed. Among all the libraries in attendance, about 10 were city libraries like us. Discussion took place about how it would be helpful to have a page or two in the standards that apply specifically to city libraries. There is a committee of library directors trying to work on this goal. Discussion ensued. There were several libraries present that are close to changing to a district library from a city library.

- Julie mentioned a new law in 2024 that would require accrual of paid time off for staff. Discussion ensued.
- Julie suggested we consider a patron policy addressing the issue of bringing an animal into the library. Discussion ensued. The policy committee will consider this suggestion.
- The Rotary Club book celebration at the library will be on May 23<sup>rd</sup> at 11:30 a.m. Please attend if possible. Lunch is included.
- Staff evaluations will take place the first week of May.
- Laurie is out this month recovering from surgery.
- Julie will contact Hornbaker Gardens about getting the fountain up and running.

## 10. Staff and Administration Report

Reviewed the report. Carolyn noted it's great to see the attendance numbers for programming.

## 11. Unfinished Business

Budget for FY2024. **MOTION 23-014** Jan made a motion to accept the fiscal year 2024 budget as revised. Tony seconded the motion. Lani asked if these budgeted numbers for the café are reflective of reduced hours? Discussion ensued. It was agreed the reduced café hours are part of the projected budget. A roll call vote was called:

	<b>Yes</b>	<b>No</b>	<b>Abstain</b>
Jennifer Alter			
Mike Bettasso			
Tony Bonucci	X		
Jan English	X		
Drew Russell	X		
Carolyn Schafer	X		
Lauren Smith			
Lani Swinford	X		
Jerry Thompson	X		

Julie will get the approved budget delivered to Theresa at city hall.

## 12. New Business

Officer Appointments. Carolyn led a discussion about officer positions. The following slate of officers was presented:

President, Tony Bonucci  
 Vice-President, Jan English  
 Treasurer, Carolyn Schafer  
 Secretary, Lani Swinford

**MOTION 23-015** Carolyn made a motion to approve the slate of officers are presented. Jerry seconded the motion, motion carried.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

- Jan wrote a note as secretary to the Friends of the Library thanking them for their March donation.
- There was a wonderful piece in the Wall Street Journal about the benefits of the library card, detailing all the things the card does for you. Julie said they will track it down and share.

Karen reported for the Friends of the Library.

- They will sponsor the children's author, Laura Bird, during national library week. Friday, April 28<sup>th</sup> at 4:00 p.m. Her book is titled *Crossing the Pressure Line*.
- Carol Bird is stepping down from the board. Jill Marti will be joining the board as a new member. She will take on the role of secretary. The other officer positions include: Karen as President; Susan Morris as Treasurer; and Karen as Historian.
- They have formed a committee that will visit Peoria to learn about the Story Walk project. In Peoria there are three story walks. They will gather information and then meet with representatives from the Princeton Park District.

**MOTION 23-016** Tony made a motion to adjourn the regular meeting. Jerry seconded the motion, motion carried. The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

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Marcie Jagers, Recording Secretary

\_\_\_\_ Minutes approved as read.

\_\_\_\_ Minutes approved as amended.

\_\_\_\_ Carolyn Schafer, President