

Princeton Public Library
Regular Meeting of the Board of Trustees
October 16, 2024
Matson Meeting Room

President Tony Bonucci convened the meeting at 7:02 p.m. Roll call attendance:

	Present
Tony Bonucci	X
Jan English	X
Drew Russell	X
Carolyn Schafer	X
Lauren Smith	X
Lani Swinford	X
Jerry Thompson	X
Eileen Wolfe	X
Chris Yepsen	X

Also in attendance: Library Director Julie Wayland, President of the Friends of the PPL Karen Towns and Recording Secretary Marcia Obenhaus.

2. Agenda Adoption

Approved the agenda

3. Public Participation

- Karen Towns from the Friends of the library
 - Brochures and magnets have been left at the cafe in celebration of National Friends of the Library Week.
 - Friends of the PPL will also be giving away 5 gift baskets. A new one will be put out each day and a patron will be drawn daily for a gift.
 - Will also be having a sale in November (14 thru 16).
 - They are now a non-profit in Illinois. Friends of Princeton Public Library.

4. Minutes of the August 21, 2024 regular meeting were approved with no changes.

5. Treasurer's Report for September 2024.

- 2 more CD's than previously. These were purchased with tax monies received.
- Still waiting for the 2nd half of tax dollars. Will receive it next month.

6. MOTION 24-22 Drew Russell made a motion to approve payment of bills as follows:

August 31st in the amount of \$ 17,186.08 September 15th in the amount of \$ 4,982.71, September 30th in the amount of \$ 12,216.85 and October 15th in the amount of \$12,648.85 for a grand total of \$47,034.49. Jan English seconded the motion, roll call vote:

	Yes	No	Abstain
Tony Bonucci	X		
Jan English	X		
Drew Russell	X		
Carolyn Schafer	X		
Lauren Smith	X		
Lani Swinford	X		
Jerry Thompson	X		
Eileen Wolfe	X		
Chris Yepsen	X		

7. President's Report

- Tony thanked everyone for getting the director's evaluations back to him. Everyone would like more clarity on the budget.

8. Standing Committee Reports

- Building & Grounds
 - Met on Monday
 - Some suggestions have been made on making the restroom doors more user friendly. Julie said Bill suggested loosening the door closer to make it easier to operate. Will try that first.
 - It was suggested to have a graphic design center. Will investigate possible grants to make this happen.
 - Snow plowing bid was only submitted by Harry Guither.
 - There are some issues with the shelving that was purchased from St. Margarets. There may be some safety issues. They currently cannot be anchored to the wall. May cost about \$6,540. Staff is willing to hold a fundraiser to help with the cost. Tony will try and get them working safely before the November meeting.
 - Bill Williams suggested lighting the west side and the flag needs more lighting. But the committee said no to both.
- Finance, Personnel and Policy
 - Met yesterday - This will be discussed in new business.
- Personnel
 - Did not meet
- Policy
 - Did not meet

9. Director's Report. Julie reviewed her report with the following notes or additions:

- Still working on getting faxing taken care of.
- Keith Cain met with the staff on Arukah moving in next door
- Staff and Julie did some continuing education training
- Friends are the Cafe sponsor this month. Midland will be in November. Friends in Counsel will be in December.
- Staff clean day was held and was very successful.
- Camera was installed in the back by the stacks as a deterrent.
- Samantha, our programmer, is taking a job at the courthouse.

Any questions for Julie

None

10. Staff and Administration Report

None

11. Unfinished Business

None

12. New Business

- Copier contract renewal

- Contract for 5 years (\$288.94 monthly)
- Will be saving \$20 a month

MOTION 24-23 Jan made a motion to approve the contract and Drew seconded it. All were in favor.

- County Levy
 - Went over levy for this year and next fiscal year
 - This will be the last time for this one
 - Levy will not be there next year
 - Talked about moving pay increases all to May in 2026
 - Will need to vote on it next month and then it will go to city council
 - The bond was handled by the city
- Holiday Bonuses
 - Will discuss in executive discussion
- 2025 Holidays and Board Meetings
 - Went over both with a couple of corrections.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

None

MOTION 24-24 Carolyn made a motion to move to the executive meeting. Jerry seconded the motion, motion carried.

Motion 24-26 Chris made a motion to move to the regular meeting. Drew seconded the motion, motion carried. Roll call done.

	Yes	No	Abstain
Tony Bonucci	X		
Jan English	X		
Drew Russell	X		
Carolyn Schafer	X		
Lauren Smith	X		
Lani Swinford	X		
Jerry Thompson	X		
Eileen Wolfe	X		
Chris Yepsen	X		

Motion 24-27 Jerry made a motion to adjourn the regular meeting. Lauren seconded the motion, motion carried. The meeting was adjourned at 8:17 pm

Respectfully submitted,
Marcia Obenhaus, Recording Secretary

_____ Minutes approved as read.

_____ Minutes approved as amended.

_____ Tony Bonucci, President