

Princeton Public Library  
Regular Meeting of the Board of Trustees  
May 21, 2025  
Matson Meeting Room

1. President Tony Bonucci convened the meeting at 7:01 pm. Roll call attendance:

	Present
Tony Bonucci	X
Jan English	X
Drew Russell	
Carolyn Schafer	X
Lauren Smith	X
Lani Swinford	X
Jerry Thompson	X
Eileen Wolfe	X
Chris Yepsen	X

Also in attendance: Library Director Julie Wayland, President of the Friends of the PPL Karen Towns and Recording Secretary Marcia Obenhaus.

2. Agenda Adoption

- Approved the agenda

3. Public Participation

- a. Karen Towns

- i. Preparing for the July book sale on the 17th & 18th
- ii. Training new volunteers also

4. Minutes of April 16, 2025 were approved.

5. Treasurer's Report

- a. Whole fiscal year was submitted
- b. On the balance sheet the Central Bank money market CD was added
- c. Up a little bit on total assets due to a recent gift of \$80,000
- d. Income Statement compared to budget was reviewed
- e. The cafe net expense increased due to minimum wage increase
- f. It was a good year fiscally

6. MOTION 25-12 Jan made a motion to approve payment of bills as follows: April 30th in the amount of \$7,637.00 and May 15th in the amount of \$3,721.00 for a grand total of \$11,358.00. Jerry seconded the motion, roll call vote:

	Yes	No	Abstain
Tony Bonucci	X		

Jan English	X		
Drew Russell			
Carolyn Schafer	X		
Lauren Smith	X		
Lani Swinford	X		
Jerry Thompson	X		
Eileen Wolfe	X		
Chris Yepsen	X		

7. President's Report

- a. Tony thanked Carolyn for serving on the board for 19-20 years. There is a candidate possibility to take her place.

8. Standing Committee Reports-No one met

- Building & Grounds-fire suppression company was in
- Finance, Personnel and Policy
- Personnel-Carolyn reminded everyone that employee increases should be moved back to May 1st in 2026
- Policy

9. Director's Report. Julie reviewed her report with the following notes or additions:

- General
  - Received a donation from Neighborhood Ace of a weed wacker/edger to use for the Library of Things
  - Had 45 people in for the the Road Trip
- Staff
  - Communico
    - Is a multifunction software
      - Helps streamline calendars, events etc...
      - Patrons are able to book rooms etc... themselves
    - Used at bigger libraries (Geneva uses it)
    - Cost is \$6,000 a year for 3 years.
  - Staff evaluations completed
  - Looking at hiring 2 more assistant librarians
  - Margaret will be celebrating 25 years at the library the end of the month
- Community
  - Cafe usage has increased in the past 2 months
  - Anonymous sponsor for May for the cafe
  - June Sponsor still working on for the cafe
  - Friends in Counsel have donated \$500
- Upcoming Events
  - Theme for Summer Reading program is "Level Up"
  - Julie signed up for training in September in Albuquerque
- Carolyn asked if all of the hotspots have been returned?

- Julie said there are still some missing
- It was suggested to charge the patron for missing ones

10. Staff and Administration Report

11. Unfinished Business

12. New Business

- a. Officer Appointment
  - i. Jan English President
  - ii. Drew Russell Vice President
  - iii. Lani Swinford Secretary
  - iv. Lauren Smith Treasurer

Carolyn made a motion to approve these appointments, Chris seconded it. All approved.

13. Items for Next Agenda

Please let Julie know of any items for the next agenda.

14. Announcements

15. Motion 25-13 Lani made a motion to adjourn the regular meeting. Jerry seconded the motion, motion carried. The meeting was adjourned at 8:10 pm

Respectfully submitted,  
Marcia Obenhaus, Recording Secretary

\_\_\_\_\_ Minutes approved as read.

\_\_\_\_\_ Minutes approved as amended.

\_\_\_\_\_ Tony Bonucci, President